

**WEST TRAVERSE TOWNSHIP
PUBLIC HEARING AND REGULAR BOARD MEETING
MARCH 28, 2017**

Supervisor Sandford called the meeting to order at 7:00 p.m.

Roll Call: Baker, Lauer, Baiardi, Hollingsworth, Sandford.

Visitors: John Riggs, Sue Matsko.

The Pledge of Allegiance was recited by all.

Public Hearing on FY 2017-2018 Proposed Budget and Millages:

Baker made a motion to go to a public hearing on the FY 2017-2018 proposed budget and millages. Lauer seconded the motion.

Vote: All yes.

The public hearing was noticed in the Harbor Light. There were no questions or comments.

Baiardi made a motion to return to the regular meeting. Baker seconded the motion.

Vote: All yes.

Approve Agenda and Additional Items: Hollingsworth asked to have the Treasurer's compensation discussed further. The agenda was approved by consensus with the one addition.

Public Comments: None.

Approve Minutes: **Baiardi made a motion to approve the meeting minutes of February 14, 2017 as presented. Lauer seconded the motion.**

Vote: All yes.

Correspondence: Correspondence was reviewed.

Budget Amendments for FY 2016-2017: **Lauer made a motion that the 2016-2017 operating budget is hereby amended as provided in the attached spreadsheet dated March 28, 2017-R. Baker seconded the motion.**

Roll Call Vote: Baker – yes, Lauer – yes, Baiardi – yes, Hollingsworth – yes, Sandford – yes.

Township Millage for FY 2017-2018: **Baiardi made a motion that the West Traverse Township millage will be a total of 1.38 mills, with 0.70 mills designated for the Township General Fund and 0.68 mills designated for the Road Fund. Baker seconded the motion.**

Roll Call Vote: Lauer – yes, Hollingsworth – yes, Baiardi – yes, Baker – yes, Sandford – yes.

Thorne Swift Nature Preserve Millage for FY 2017-2018: **Hollingsworth made a motion that the Thorne Swift Nature Preserve millage for fiscal year 2017-2018 be set at 0.22 mills. Baker seconded the motion.**

Proposed: March 28, 2017

Approved: April 11, 2017

West Traverse Township
Public Hearing and Regular Board Meeting
March 28, 2017

Roll Call Vote: Hollingsworth – yes, Baker – yes, Baiardi – yes, Lauer – yes, Sandford – yes.

General Fund Budget for FY 2017-2018: Baker made a motion to add \$132 to the Treasurer’s compensation to make the Clerk’s and Treasurer’s base pay the same, making their compensation \$18,360. Lauer seconded the motion.

Roll Call Vote: Baker – yes, Lauer – yes, Baiardi – yes, Hollingsworth – yes, Sandford - no.

Baiardi made a motion to adopt the West Traverse Township General Fund Budget for Fiscal Year 2017-2018. Baker seconded the motion.

Roll Call Vote: Baiardi – yes, Baker – yes, Hollingsworth – yes, Lauer – yes, Sandford – yes.

Road Fund Budget for FY 2017-2018: Baker made a motion to adopt the West Traverse Township Road Fund Budget for Fiscal Year 2017-2018. Lauer seconded the motion.

Roll Call Vote: Baiardi- yes, Baker – yes, Hollingsworth – yes, Lauer – yes, Sandford – yes.

Thorne Swift Nature Preserve Budget for FY 2017-2018: Baker made a motion to adopt the West Traverse Township Thorne Swift Nature Preserve Fund Budget for Fiscal Year 2017-2018. Baiardi seconded the motion.

Roll Call Vote: Baiardi – yes, Baker – yes, Hollingsworth – yes, Lauer – yes, Sandford – yes.

Sewer Fund Budget for FY 2017-2018: Lauer made a motion to adopt the West Traverse Township Sewer Fund Budget for Fiscal Year 2017-2018. Baker seconded the motion.

Roll Call Vote: Baiardi – yes, Baker – yes, Hollingsworth – yes, Lauer – yes, Sandford – yes.

Discuss Activating the Upper Hughston Road Water Service Line: There was discussion regarding constructing a booster station on Hughston Road in order to be able to activate the 9 or 10 fire hydrants that are already installed along Hughston Road, but have no water hooked up to them.

Baiardi made a motion to work with Benchmark to install a booster station at the water Reservoir to activate the line coming down Hughston Road at a cost of approximately \$100,000 with the final cost to be determined by Benchmark and approved by the Board. Hollingsworth seconded the motion.

Roll Call Vote: Baker – yes, Lauer – yes, Baiardi – yes, Hollingsworth – yes, Sandford – yes.

Water Fund Budget for FY 2017-2018: Baker made a motion to adopt the West Traverse Township Water Fund Budget for Fiscal Year 2017-2018. Lauer seconded the motion.

Roll Call Vote: Baiardi – yes, Baker – yes, - Hollingsworth – yes, Lauer – yes, Sandford – yes.

Zoning Fee Schedule for FY 2017-2018: Baiardi made a motion to approve the Zoning Fee Schedule for fiscal year 2017-2018 as presented. Lauer seconded the motion.

Vote: All yes.

Proposed: March 28, 2017
Approved: April 11, 2017

West Traverse Township
Public Hearing and Regular Board Meeting
March 28, 2017

Renew Property & Liability Insurance: **Baker made a motion to approve the property and liability insurance policy amount as presented. Lauer seconded the motion.**

Vote: All yes.

Contract for Thorne Swift Nature Preserve Manager for FY 2017-2018: **Lauer made a motion to approve the contract for the Resident Manager of Thorne Swift Nature Preserve. Baker seconded the motion.**

Vote: All yes.

Thorne Swift Seasonal Employees: This topic will be tabled until the next meeting in April.

Approve Richard Mahlmeister for the Audit for FYE 3/31/17: **Baker made a motion to approve Richard Mahlmeister to conduct the audit of the FYE 3/31/17 at an estimated cost of \$5,775. Lauer seconded the motion.**

Vote: All yes.

Consider Keller Caretaking for 2017 Grounds Maintenance: **Baker made a motion to approve Keller Caretaking for the 2017 grounds maintenance. Hollingsworth seconded the motion.**

Vote: All yes.

Discuss Advanced Intersection Warning System for State Road/Quick Road Intersection: There was discussion regarding the State Road/Quick Road intersection to determine if there is anything that could be done to make the intersection safer. It was agreed that most of the problem is drivers on Quick Road not paying attention. Sandford will contact the Road Commission and ask them to make arrangements for someone from MDOT to come out and examine the intersection.

Clerk's Report: Baiardi gave her report.

Treasurer's Report: Hollingsworth gave her report.

Planning Commission Report: There was no meeting in March.

Zoning Administrator: Frykberg had presented his written report.

Recreation/Thorne Swift Committee: No report.

LTBBOI Litigation: Sandford presented the current updates.

Supervisor's Report: No report.

Proposed: March 28, 2017
Approved: April 11, 2017

West Traverse Township
Public Hearing & Regular Board Meeting
March 28, 2017

Payables and Payroll: **Baker made a motion to approve the payables and payroll as presented.
Lauer seconded the motion.**

Vote: All yes.

Public Comments: None.

Board Comments: None.

Adjourn: The meeting was adjourned at 8:06 p.m.

The next regularly scheduled meeting will be April 11, 2017 at 7:00 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:
Susan Matsko
Township Secretary

Proposed: March 28, 2017
Approved: April 11, 2017