

**WEST TRAVERSE TOWNSHIP  
REGULAR BOARD MEETING  
JULY 11, 2017**

Supervisor Sandford called the meeting to order at 7:00 p.m.

Roll Call: Baker, Lauer, Hollingsworth, Sandford, Baiardi.

Visitors: Donald Milock, Leland Kreid, Christopher Kreid, John Riggs, Sue Matsko.

The Pledge of Allegiance was recited by all.

Approve Agenda and Additional Items: The agenda was approved by consensus.

Public Comments: Leland Kreid presented a letter to the Board regarding paving of Marion Drive. He pointed out that the road has been deteriorating and needs to be improved. Sandford stated that the Board has Marion Drive slated for 2019 as a road that will be completely redone. He explained the process and the cost of the project.

Approve Minutes: **Lauer made a motion to approve the meeting minutes of June 13, 2017 as presented. Baker seconded the motion.**

**Vote: All yes.**

Correspondence: Correspondence was reviewed.

Thorne Swift: John Riggs presented his written report.

Booster Station Special Land Use Permit: **Baker made a motion to approve the West Traverse Township's request for a Special Land Use Permit to construct a water booster station per the Site Plan dated June 30, 2017 on the Township's 40 acre parcel at 6365 Hughston Road (24-16-15-02-300-003). Hollingsworth seconded the motion.**

**Vote: All yes.**

Special Board Meeting: The Board will hold a Special Meeting sometime next week in order to consider the bids for the Booster Station.

Land Division Ordinance and Application Form: The Township Assessor, Joe Lavender, had pointed out to Sandford that there was an inconsistency between the Land Division Ordinance and the application. There was discussion as to whether the Ordinance should be updated or just the application. It was agreed to have the Township attorney, Joel Wurster, review the Ordinance and present new language for it. Lavender and Sandford will work on new language for the application to match the new ordinance.

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Water Availability Fee: Sandford presented information regarding a property owner who has consistently ignored the water availability fee charges for a house that is vacant. This has been going on since 2013. Prior discussions about how to proceed on this delinquency were not pursued. At this time, the Board has decided to contact the City of Harbor Springs and request that they start the process of notification to the customer and let them know that if the bill is not paid, the amount owing will be placed on their tax bill as an assessment.

Copier Bids: Baiardi presented bids for a new copier.  
**Sandford made a motion to approve the purchase of a Ricoh MP C3504 at a price of \$5,428 from Applied Imaging. Baker seconded the motion.**  
**Vote: All yes.**

MML Worker's Comp Resolution: **Sandford made a motion to approve the Resolution for the Municipal League Worker's Compensation Fund as presented. Baker seconded the motion.**  
**Roll Call Vote: Lauer – yes, Hollingsworth – yes, Baiardi – yes, Baker – yes, Sandford – yes.**

Clerk's Report: Baiardi presented her written report.  
**Sandford made a motion to authorize the Clerk to replace the microphones as needed. Lauer seconded the motion.**  
**Vote: All yes.**

Treasurer's Report: Hollingsworth presented her report.

Planning Commission: The Planning Commission is continuing to review the proposed revisions to the Zoning Ordinance.

Zoning Administrator: Randy Frykberg had presented his written report.

Recreation/Thorne Swift: No report.

LTBBOI Litigation: Sandford presented an update to the LTBBOI litigation.

Supervisor' Report: Sandford presented his written report.

Payables and Payroll: **Lauer made a motion to approve the payables and payroll was presented. Hollingsworth seconded the motion.**  
**Vote: All yes.**

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Public Comments: None.

Board Comments: None.

Adjourn: The meeting was adjourned at 8:24 p.m.

The next regularly scheduled meeting will be August 8, 2017 at 7:00 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:  
Susan Matsko  
Township Secretary

Proposed: July 11, 2017  
Approved: August 8, 2017