

**WEST TRAVERSE TOWNSHIP  
REGULAR BOARD MEETING  
DECEMBER 11, 2018**

Supervisor Sandford called the meeting to order at 6:00 p.m.

Roll Call: Baker, Lauer, Hollingsworth, Baiardi, Sandford.

Visitors: Paul Mooradian, Dylan Watson, Joe O'Neill, Dawson Moore, Sue Matsko.

The Pledge of Allegiance was recited by all.

Approve Agenda and Additional Items: The agenda was approved by consensus.

Public Comments: None.

Approve Minutes: **Baker made a motion to approve the meeting minutes of November 13, 2018 as presented. Lauer seconded the motion.**

**Vote: All yes.**

Correspondence: Correspondence was reviewed.

Flood Hazard Mitigation: Joe O'Neill, from Benchmark Engineering, explained to the Board what possible solutions there could be for the Township regarding the new flood plain from FEMA and how to mitigate any future flood hazards. This affects the Franklin Park corridor in West Traverse Township as well as into the City of Harbor Springs. There are three lots that would be affected directly with the proposed mitigation plan.

**Baiardi made a motion that the Township Board would proceed with the flood hazard mitigation plan with the understanding that the Township would be willing to absorb the cost of the mitigation work; and that Sandford and Baker be authorized to meet with the property owners, along with Benchmark, to assess their willingness to participate. Baker seconded the motion.**

**Roll Call Vote: Hollingsworth – yes, Baker – yes, Lauer – yes, Baiardi – yes, Sandford – yes.**

Recreational Marihuana: Sandford presented information regarding the establishment of recreational marihuana establishments in West Traverse Township. He presented two different resolutions to be considered to opt out of recreational marihuana establishments.

**Baker made a motion to adopt “Prohibition of Recreational Marihuana Establishments Ordinance #2018-3”: Section I-Title, Section II-Definitions, Section III-No Marihuana Establishments, Section IV-No Recreational Marihuana Use in Township Facilities, Section V-No Recreational Marihuana Use in a Public Place, Section VI-Violations and Penalties, Section VII-Severability, Section VIII-Repeal. Baiardi seconded the motion.**

**Roll Call Vote: Lauer – no, Hollingsworth – no, Baiardi – yes, Baker – yes, Sandford – yes.**

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Appointments for 2019: Sandford presented the Appointments for 2019.

**Baker made a motion to appoint Dawson Moore and David Uutinen to the Planning Commission for the terms beginning January 1, 2019 and expiring December 31, 2021. Lauer seconded the motion.**

**Roll Call Vote: Baker – yes, Lauer – yes, Baiardi – yes, Hollingsworth – yes, Sandford – yes.**

**Hollingsworth made a motion to appoint Sam DeCamp to another term and Dick Collie as an alternate to the Zoning Board of Appeals for the terms beginning January 1, 2019 and expiring December 31, 2021. Baker seconded the motion.**

**Roll Call vote: Lauer – yes, Baker – yes, Hollingsworth – yes, Baiardi – yes, Sandford – yes.**

**Lauer made a motion to appoint Bill Borglin, James Frang and Curtis Regentin to the Board of Review for the terms beginning January 1, 2019 and expiring December 31, 2020. Baker seconded the motion.**

**Roll Call Vote: Lauer – yes, Baiardi – yes, Hollingsworth – yes, Baker – yes, Sandford – yes.**

Summer Tax Collection Fee Letter for 2019:

**Baker made a motion to approve Supervisor Sandford to sign the letter to the Harbor Springs Public Schools to authorize the Township to collect their summer taxes at a fee of \$2.50 per tax parcel. Lauer seconded the motion.**

**Vote: All yes.**

Budget Amendments: **Baker made a motion to approve the resolution to Amend the 2018-2019 Budget dated December 11, 2018 increasing legal services increased by \$6,000 and adding \$10,000 to the budget for FEMA flood plain engineering. Baiardi seconded the motion.**

**Roll Call Vote: Baker – yes, Lauer – yes, Baiardi – yes, Hollingsworth – yes, Sandford – yes.**

Wurster Rate Increase: **Baker made a motion to accept the increase in the hourly fee from Attorney Joel Wurster. Hollingsworth seconded the motion.**

**Vote: All yes.**

January 2019 Board Meeting Date: **Sandford made a motion to move the January 2019 meeting date from the 8<sup>th</sup> to the 15<sup>th</sup>. Baiardi seconded the motion.**

**Vote: All yes.**

Budget Schedule for Fiscal Year 2019-2020: The budget schedule for the fiscal year 2019-2020 was reviewed.

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Birchwood Medical First Responders: **Baker made a motion to approve the Resolution of Support for Birchwood Medical First Responders to be Dispatched to Medical Calls Within the Township, dated December 11, 2018. Lauer seconded the motion.**

**Roll Call Vote: Hollingsworth – yes, Baker – yes, Lauer – yes, Baiardi – yes, Sandford – yes.**

Postage Meter: The current postage machine at the Township hall is ten years old and needs to be replaced. Baiardi presented the information for a new machine and the costs involved.

**Sandford made a motion to authorize Clerk Baiardi to arrange for a new postage meter per the information that was presented and to authorize Baiardi to sign the contract. Baker seconded the motion.**

**Vote: All yes.**

Clerk’s Report: Baiardi presented her report.

Treasurer’s Report: Hollingsworth presented her report.

Planning Commission: The Planning Commission is going to be talking about the LIAA County Coastal Master Plan, proposed Zoning amendments and the PUD section of the Zoning Ordinance.

Zoning Administrator: David White had presented his written report.

Recreation/Thorne Swift: No report.

LTBBOI Litigation: Sandford presented an update in the LTBBOI litigation.

Supervisor’s Report: Sandford presented his written report.

Approve Payables and Payroll: **Sandford made a motion to approve the payables and payroll as presented. Lauer seconded the motion.**

**Vote: All yes.**

Public Comments: Dawson Moore said that he thought the Board’s decision to “opt out” on the Marihuana establishments was premature. Sandford pointed out that the Board could always rescind the resolution in the future.

Paul Mooradian stated that it had been brought to his attention that one of the properties that the Board had addressed regarding blight is very visible and wondered if it could be addressed again.

Mooradian also commented on the safety issues of parking on the Lake Street side of the Township hall.

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Board Comments: Sandford presented information regarding a new State law which states that local municipalities are going to be responsible for public assembly inspections, which will be any place where 50 or more people can gather.

Hollingsworth said that she had received some positive comments about how the Township barn is such a nice place to take photos.

Adjournment: The meeting was adjourned at 7:45 p.m.

The next regularly scheduled meeting will be January 15, 2019 at 6:00 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by  
Susan Matsko  
Township Secretary

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Approved: