

**WEST TRAVERSE TOWNSHIP
PUBLIC HEARING AND REGULAR BOARD MEETING
MARCH 27, 2018**

Supervisor Sandford called the meeting to order at 5:30 p.m.

Roll Call: Baker, Lauer, Sandford, Hollingsworth, Baiardi.

Visitors: John Riggs, Sue Matsko.

The Pledge of Allegiance was recited by all.

Public Hearing on Fiscal Year 2018-2019 Proposed Budget and Millages: **Baker made a motion to open the Public Hearing on the Fiscal Year 2018-2019 proposed budget and millages. Baiardi seconded the motion.**

Vote: All yes.

The Public Hearing was opened at 5:31 p.m.

There were no public comments.

Hollingsworth made a motion to close the Public Hearing. Baker seconded the motion.

Vote: All yes.

The Public Hearing was closed at 5:32 p.m.

Approve Agenda and Additional Items: The agenda was approved by consensus.

Public Comments: None.

Approve Minutes: **Baiardi made a motion to approve the meeting minutes of February 13, 2018 as presented. Hollingsworth seconded the motion.**

Vote: All yes.

Hollingsworth made a motion to approve the Special meeting minutes of February 28, 2018 as presented. Baker seconded the motion.

Vote: All yes.

Correspondence: Correspondence was reviewed.

Budget Amendments for FY 2017-2018: **Baiardi made a motion to amend the 2017-2018 budget per the attached spreadsheet dated March 27, 2018. Baker seconded the motion.**

Roll Call Vote: Baker –yes, Lauer – yes, Hollingsworth – yes, Baiardi – yes, Sandford – yes.

Township Millage for FY 2018-2019:

Lauer made a motion that the West Traverse Township millage for fiscal year 2018-2019 will be a total of 1.40 mills, with 0.80 mills designated for the Township General Fund and 0.60 mills designated for the Road Fund. Baker seconded the motion.

Roll Call Vote: Lauer – yes, Hollingsworth – yes, Baiardi – yes, Baker – yes, Sandford – yes.

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Thorne Swift Nature Preserve Millage for FY 2018-2019: **Baker made a motion that the Thorne Swift Nature Preserve millage for fiscal year 2018-2019 be set at 0.20 mills. Lauer seconded the motion.**

Roll Call Vote: Hollingsworth – yes, Baker – yes, Baiardi – yes, Lauer – yes, Sandford – yes.

General Fund Budget for FY 2018-2019: **Baker made a motion to adopt the West Traverse Township General Fund Budget for fiscal year 2018-2019. Hollingsworth seconded the motion.**

Roll Call Vote: Baiardi – yes, Baker – yes, Hollingsworth – yes, Lauer – yes, Sandford – yes.

Road Fund Budget for FY 2018-2019: **Hollingsworth made a motion to adopt the West Traverse Township Road Fund Budget for fiscal year 2018-2019. Baker seconded the motion.**

Roll Call Vote: Baiardi – yes, Baker – yes, Lauer –yes, Hollingsworth – yes, Sandford – yes.

Thorne Swift Nature Preserve Fund Budget for FY 2018-2019: **Lauer made a motion to adopt the West Traverse Township Thorne Swift Nature Preserve Fund Budget for fiscal year 2018-2019. Baiardi seconded the motion.**

Roll Call Vote: Hollingsworth –yes, Baker – yes, Baiardi – yes, Lauer – yes, Sandford – yes.

Sewer Fund Budget for FY 2018-2019: **Baker made a motion to adopt the West Traverse Township Sewer Fund Budget for fiscal year 2018-2019. Lauer seconded the motion.**

Roll Call Vote: Baiardi – yes, Baker – yes, Hollingsworth – yes, Lauer –yes, Sandford – yes.

Water Fund Budget for FY 2018-2019: **Baiardi made a motion to adopt the West Traverse Township Water Fund Budget for fiscal year 2018-2019. Baker seconded the motion.**

Roll Call Vote: Lauer – yes, Bake – yes, Hollingsworth – yes, Baiardi – yes, Sandford – yes.

Zoning Fee Schedule for FY 2018-2019: **Baker made a motion to approve the Zoning Fee Schedule for fiscal year 2018-2019 as presented. Lauer seconded the motion.**

Vote: All yes.

Property and Liability Insurance: **Baker made a motion to approve the property and liability insurance policy in the amount of \$6,848, conditional on Baiardi resolving the possibility of a flat premium. Lauer seconded the motion.**

Vote: All yes.

Thorne Swift Nature Preserve Manager Contract: **Baker made a motion to approve the contract for the Resident Manager of Thorne Swift Nature Preserve for fiscal year 2018-2019 and authorize Supervisor Sandford to sign it. Hollingsworth seconded the motion.**

Vote: All yes.

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Thorne Swift Nature Preserve Seasonal Employees: **Hollingsworth made a motion to approve the Thorne Swift Nature Preserve seasonal employees and their compensation rates as presented. Baker seconded the motion.**

Vote: All yes.

Consider Approval of Richard Mahlmeister to Prepare the F-65 Form: **Baker made a motion to approve Richard Mahlmeister to prepare the F-65 form for the fiscal year ending 3-31-18 at an estimated cost not to exceed \$2,000. Lauer seconded the motion.**

Vote: All yes.

Consider 2018 Grounds Maintenance: **Baker made a motion to approve Keller Caretaking for 2018 for lawn maintenance at the Township hall and the Cook property. Baiardi seconded the motion.**

Roll Call Vote: Lauer – no, Baker – yes, Hollingsworth – yes, Baiardi – yes, Sandford – yes.

Consider the Proposal to Remove the Township Barns: There was continued discussion regarding the Township barns and whether they should be moved, totally taken down or left alone for the time being. The barn will need to be tested for asbestos before any decision can be made. It was agreed that estimates should be obtained for removing both barns, including the foundations, and a separate quote for just removing the foundations themselves.

Discuss FEMA Inland Flood Risk Maps: Sandford presented a letter from FEMA which stated that they will be holding a meeting on April 10, 2018 which will showcase new FEMA flood plain maps. The flood plains have been expanded from what they were in 1972.

Request from Supervisor to Rescind Salary Increase: Sandford presented a letter to the Board asking that the recent increase in salary for Supervisor be rescinded.

Baker made a motion to accept Bob Sandford's decision, according to the terms of his letter, to rescind the recent salary increase for the Supervisor, with regret. Lauer seconded the motion.

Roll Call Vote: Lauer – yes, Baker – yes, Hollingsworth – yes, Baiardi – yes, Sandford – yes.

Clerk's Report: Baiardi presented her report.

Treasurer's Report: Hollingsworth presented her report.

Planning Commission Report: Baiardi presented her report.

Zoning Administrator: Interim Zoning Administrator Sandford presented his written report.

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Recreation/Thorne Swift Committee: The Recreation Committee is in the process of drafting a Master Plan for the Cook property.

LTBBOI Litigation: An update on the litigation was presented.

Supervisor's Report: Sandford presented his report.

Approve Payables and Payroll: **Hollingsworth made a motion to approve the payables and payroll as presented. Baker seconded the motion.**

Vote: All yes.

Public Comments: John Riggs stated that he would feel good about the barns being taken down if some of the wood was given to Thorne Swift to be re-used and incorporated somehow at the Preserve.

Board Comments: None.

Adjourn: The meeting was adjourned at 7:12 p.m.

The next regularly scheduled meeting will be April 10, 2018 at 6:00 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:
Susan Matsko
Township Secretary

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