

**WEST TRAVERSE TOWNSHIP  
REGULAR BOARD MEETING  
SEPTEMBER 8, 2009**

Supervisor Sandford called the meeting to order at 7:00 p.m.

Roll Call: Hollingsworth, Sandford, Baker, Bartlett, Fisher.

Visitors: John Riggs, Jerry Lauer, Alford LaCount, Sandra Lauer.

Approve Agenda & Additional Items: Snow blower for Thorne Swift.

Public Comments: None

Approve Meeting Minutes: **Baker made a motion to approve the meeting minutes of August 11, 2009 as presented. Hollingsworth seconded the motion.**

**Vote: All yes.**

Review Correspondence: Correspondence was reviewed.

Clerk's Report: A charge account is being set up at EZ Mart for gas purchases for the Township maintenance.

Treasurer's Report: The office will be open all day on September 14, 2009 in order to collect taxes. A consent judgment was received from the State Tax Tribunal reducing the taxable and assessed value on a property. Revenue sharing was received in the amount of \$13,394.00 which is 22% less than last year.

Planning Commission: The Planning Commission is still working on the commercial district zoning.

Thorne Swift: John Riggs reported that revenues are higher than last year which translates into an increased number of visitors. It was a very good summer with no incidents.

**Baker made a motion to approve the proposal made by MDC for additional paving at Thorne Swift in the amount of \$4,149.00. Bartlett seconded the motion.**

**Roll Call Vote: Fisher – yes, Hollingsworth – yes, Sandford – yes, Baker – yes, Bartlett – yes.**

**Baker made a motion to authorize spending up to \$800.00 to buy a snow blower for Thorne Swift. Hollingsworth seconded the motion.**

**Vote: All yes.**

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Recreation Committee: Baker attended a HARBOR, INC. meeting where they walked Hoyt Rd. with the Road Commission. They discussed a possible walking trail layout. People from ~~Sharing~~ *Caring* Hands, through the United Way, will be helping to clear some of the trails on the Township 80.

Road Projects: It is being suggested that the curves on Hoyt Rd. just south of the Warwick intersection be realigned to reduce some of the curve prior to paving for safety reasons. There are some questions regarding one parcel of property that *has a conservation easement* with the Little Traverse Conservancy.

Water System: The fire hydrants have all been painted. The water reservoir has been completed.

**Baker made a motion to approve spending \$740.00 plus installation costs by the City of Harbor Springs for flags for the fire hydrants. Bartlett seconded the motion.**

**Vote: All yes.**

**Bartlett made a motion to approve spending \$2,295.00 for landscaping around the water reservoir. Baker seconded the motion.**

**Vote: All yes.**

**Hollingsworth made a motion to accept Tri-County Excavating's bid to install the yard hydrant at the water reservoir for a cost not to exceed \$1,000.00. Bartlett seconded the motion**

**Vote: All yes.**

Curbside Recycling: The majority of the returned surveys *to date* on curbside recycling say they are not in favor of it.

Furnace Replacement Project: Ballard's should begin work on replacing the Township furnace this week.

Invasive Phragmites Survey: The phragmites survey has been completed. There are 37 communities of phragmites on the West Traverse Township shoreline.

UNFINISHED BUSINESS:

Proposals for Pump House Roof Replacement: **Hollingsworth made a motion that be it resolved that the proposal from TWB Contractors, Inc., at an estimated cost of \$16,271.00 be accepted and that Supervisor Sandford be authorized to sign the contract and to manage the project in the best interests of the township, including**

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**addressing any unforeseen issues that may arise, with final payment subject to approval by the architect and supervisor. Baker seconded the motion.**

**Roll Call Vote: Baker – yes, Bartlett – yes, Fisher – yes, Hollingsworth – yes, Sandford – yes.**

Snowplowing Proposal for 2009: **Hollingsworth made a motion to approve Lauer doing the snow removal for 2009/2010. Fisher seconded the motion.**

**Vote: All yes.**

Ordinance for Outdoor Wood Burning: The Planning Commission had discussions regarding outdoor wood burners and whether there should be an ordinance governing these. It was agreed that it should be a Township Ordinance rather than Zoning. Randy Frykberg gave a sample ordinance to the Board to review. The Board decided that they needed to take their time in reviewing this proposed ordinance.

Assessor and Zoning Administrator Classifications: The Township will need to re-classify the assessor as an employee instead of an independent contractor. It was decided that it would be the best thing to make this switch as of January 1, 2010 so there would be no confusion with his W-2 and 1099.

NEW BUSINESS:

Delinquent Sewer Bill: **Fisher made a motion that therefore, be it resolved that the Township Board of West Traverse Township authorize the placement of delinquent sewer bills on the general tax roll for parcel number 24-16-15-15-126-013 as a special assessment for the remainder of the unpaid sewer balances in the total amount of \$964.00 to include specific dates for summer 2008 and winter 2008 sewer bills. Bartlett seconded the motion.**

**Roll Call Vote: Bartlett – yes, Baker – yes, Fisher – yes, Hollingsworth – yes, Sandford – yes.**

Grass and Weed Complaint: There have been several complaints regarding overgrown grass and weeds in a residential area. It was agreed to send a letter to the owner of the property letting them know that there have been complaints.

Approval of Payables and Payroll: **Hollingsworth made a motion to approve the payables as presented. Bartlett seconded the motion.**

**Vote: All yes.**

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Public Comments: Alford LaCount had some comments regarding outdoor wood burners.

Board Comments: None.

Adjournment: **Baker made a motion to adjourn the meeting. Bartlett seconded the motion.**

**Vote: All yes.**

The next regularly scheduled Board meeting will be October 13, 2009 at 7:00 p.m.

Respectfully Submitted by:

Cynthia Fisher, Clerk

Transcribed by:  
Susan Matsko  
Township Secretary

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