

**WEST TRAVERSE TOWNSHIP  
REGULAR BOARD MEETING  
SEPTEMBER 14, 2010**

Supervisor Sandford called the meeting to order at 7:00 p.m.

Roll Call: Baker, Bartlett, Hollingsworth, Sandford, Fisher.

Visitors: John Riggs, Alford LaCount, Jerry Lauer, Larry Boerman, Katie Krause,  
Paul Mooradian.

Approve Agenda & Additional Items: The agenda was approved with no additional items.

Public Comments: None.

Approve Meeting Minutes: **Baker made a motion to approve the meeting minutes of August 10, 2010 as presented. Bartlett seconded the motion.**

**Vote: All yes.**

**Hollingsworth made a motion to approve the meeting minutes of the Special Meeting of August 19, 2010 with two typographical changes. Fisher seconded the motion.**

**Vote: Four yes. One Abstained.**

Correspondence: Correspondence was reviewed.

Clerk's Report: **Baker made a motion to approve funding for extra hours for an election inspector during the General election. Sandford seconded the motion.**

**Vote: All yes.**

Treasurer's Report: All delinquent personal property leased land has been paid and distributed. Revenue sharing was received in the amount of \$15,806.00. It has been very busy with tax collection the last week. Hollingsworth took out a \$100,000 CD at St. Francis.

Hollingsworth told the Board that one of the tax payers whose check was lost in the mail last year came in and requested that delinquent fees be waived and refunded to him. The County stated that they would not waive any delinquent fees. There was discussion whether a refund should be issued and it was decided that there should not be any exception given. The Board decided on no action regarding this matter and let the Treasurer's decision and prior Board decision stand.

Planning Commission: The Planning Commission had a public hearing for a proposed pet grooming business in a home. The application was recommended for approval to the Board. There was discussion regarding fees for special use permits. The Board will ask

Proposed: September 14, 2010

Approved: October 12, 2010 with two (2) corrections on Page 2.

the Planning Commission to review these fees.

Consider Home Occupation Special Use Permit: **Sandford made a motion to approve the application from Katie Krause to operate a small domestic pet grooming and pet photography studio out of her home on 2.8 acres at 4356 Middle Rd. with the hours of operation to be not more than 7:00 a.m. to 9:00 p.m. and to use no more than 200 sq. ft. of the house for this home occupation. This is based on her application dated August 14, 2010 which was reviewed by the Planning Commission on September 8, 2010. Bartlett seconded the motion.**

**Roll Call Vote: Sandford – yes, Baker – yes, Bartlett – yes, Fisher – yes, Hollingsworth – yes.**

Recreation/Thorne Swift Committee: There has been no meeting since the last Board meeting.

Thorne Swift: John Riggs stated that maintenance is going well. There was a good turnout of visitors the last month.

Township Hall Projects: Jaime Martin has not communicated a start date for the siding and covered handicap roof project at this time. The landscaping project for the north entrance of the Township hall will start this month.

Operations Report: The Lake Rd. utility crossings have been completed. Extensions for two fire hydrants were installed. New fasteners for the handicap ramp on the Township hall have been installed due to ~~failure~~ *corrosion* of the old fasteners. The grant for the Hoyt Rd. Trail was denied by the State.

Snowplowing for 2010-11: Fisher received the rates for the coming season. The only increase was for sanding the parking lot which is done on a request basis only.

**Baker made a motion to accept the snowplowing rates presented, with Fisher checking on the plowing rates for the east half of the north lot. *The contractor will be Lauer Pest Control.* Hollingsworth seconded the motion.**

**Vote: All yes.**

NEW BUSINESS:

Consider Planning Commission Ordinance: **Bartlett made a motion to adopt Ordinance No. 1 of 2010, the West Traverse Township Planning Commission Ordinance; an Ordinance to create a Planning Commission for West Traverse Township as detailed in Draft #4 presented at the September 14, 2010 Township Board meeting. Fisher seconded the motion.**

Proposed: September 14, 2010

Approved: October 12, 2010 with two (2) corrections on Page 2.

**Roll Call Vote: Bartlett – yes, Fisher – yes, Hollingsworth – yes, Baker – yes, Sandford – yes.**

Discuss US Bike Route 35: The Board decided to draft a letter to the Corridor Committee letting them know that even though the Township would encourage non-motorized transportation in the area, they do not believe that the M-119 corridor is the best route for this due to safety concerns. The Board would ask that alternative routes be considered.

Comments on Farmland and Open Space Preservation: Paul Mooradian told the Board that the Planning Commission has been discussing developing a Purchase of Development Rights Ordinance which would be necessary in order for people to voluntarily sell their rights, preserve their property and give the Township the opportunity to apply for State and Federal grants.

Approve Payables & Payroll: **Bartlett made a motion to approve payables and payroll as submitted. Baker seconded the motion.**  
**Vote: All yes.**

Public Comments: None

Board Comments: Bartlett had comments regarding Randy Fryberg's zoning administrator's report.

Adjournment: **Hollingsworth made a motion to adjourn the meeting. Bartlett seconded the motion.**  
**Vote: All yes.**

The next regularly scheduled meeting will be October 12, 2010 at 7:00 p.m.

Respectfully Submitted by:

Cynthia Fisher, Clerk

Transcribed by:  
Susan Matsko  
Township Secretary

Proposed: September 14, 2010

Approved: October 12, 2010 with two (2) corrections on Page 2.