

**WEST TRAVERSE TOWNSHIP
REGULAR BOARD MEETING & PUBLIC HEARING
MARCH 30, 2010**

Supervisor Sandford called the meeting to order at 7:00 p.m.

Roll Call: Baker, Bartlett, Hollingsworth, Sandford. Carolyn Sandford was present as the deputy clerk.

Absent: Cynthia Fisher.

Visitors: John Riggs, Alford LaCount, Eve Lauer, Joey Arbaugh, Sophy Carpenter, Sue Matsko.

Public Hearing: **Bartlett made a motion to begin the public hearing on the 2010-2011 proposed budget. Baker seconded the motion.**

Vote: All yes.

Sophy Carpenter had questions regarding the budget for Assessing, Planning Commission and Zoning and whether the Planner/Zoner had enough to keep him busy. Eve Lauer had questions regarding Services and Recreation. Supervisor Sandford explained each of these categories as to what they consisted of.

Bartlett made a motion to close the public hearing and return to the regular Board meeting. Hollingsworth seconded the motion.

Vote: All yes.

The Public Hearing was closed at 7:29 p.m.

Additional Items for Agenda: None.

Public Comments: Lauer thanked the Supervisor for all his work on the budget.

Approval of Meeting Minutes: **Hollingsworth made a motion to approve the meeting minutes of February 9, 2010 as presented. Baker seconded the motion.**

Vote: All yes.

Correspondence: Correspondence was reviewed.

Clerk's Report: In the Clerk's absence, Supervisor Sandford stated that the proposed insurance premium for the year was received and was approximately \$3,000 lower than last year.

Bartlett made a motion to approve the proposed dates for the Township Board meeting dates for 2010-2011, which will be held on the second Tuesday of the month at 7:00 p.m. at the Township hall. Hollingsworth seconded the motion.

Vote: All yes.

Proposed: March 30, 2010

Approved: April 13, 2010

Treasurer's Report: Hollingsworth turned over her settlement to the County and it has been approved.

Bartlett made a motion to approve writing off one delinquent personal property tax and one delinquent leased land property tax with a total balance of \$8.87. Baker seconded the motion.

Vote: All yes.

Payment was received from Harbor Springs for the Glenn Beach 425 agreement in the amount of \$30,000. Revenue sharing was received in the amount of \$16,252. There is one outstanding sewer bill for 2009 summer and winter.

Planning Commission Report: There was no meeting in March.

Recreation – Thorne Swift Committee: Inactivity produced no report.

Thorne Swift Seasonal Employees: **Baker made a motion to approve three seasonal employees for Thorne Swift for 2010; Truman Cummings, Martin Jacob and Jon Peters. Bartlett seconded the motion.**

Vote: All yes.

Water System: There was discussion regarding the water reservoir and the proposed plans to keep the water from freezing next winter.

Rental House Improvements: **Baker made a motion to approve spending up to \$3,000 for improvements to the rental house as proposed in the memo dated March 26, 2010. Hollingsworth seconded the motion.**

Vote: All yes.

Fire Authority: West Traverse Township's portion for fire protection for 2009 was \$43,191. Payment was received from the LTBOI for their share.

Road Projects: Supervisor Sandford signed the contracts for the road projects that had already been approved.

Bartlett made a motion to approve an extra \$10,000 for the Hoyt Road re-build project due to the four commercial driveways, adding tapered asphalt entrances to them, per the memo dated March 29, 2010. Hollingsworth seconded the motion.

Vote: All yes.

Board of Review: The Board of Review went well with a light turnout.

Proposed: March 30, 2010

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Hoyt Road Trail: HARBOR, INC. has applied for a grant in the amount of \$200,000 through MDOT as a part of the Safe Routes to School program. There are still a lot of questions that need to be answered in regards to maintenance, ownership, and responsibility for maintaining a safe walkway.

UNFINISHED BUSINESS:

2009-2010 Budget Amendments: **Bartlett made a motion that whereas some revenues approved by the Township Board are less than the amounts originally budgeted and approved by the Township Board on March 24, 2009, and Whereas, some expenditures approved by the Township Board are in excess of the amounts originally budgeted and approved by the Township Board on March 24, 2009, and Whereas prudent administration and Michigan Law require the Township Board to amend its budget to ensure that no revenues are less than previously approved budgeted amounts and that no expenditures exceed previously approved budget amounts, now**
Therefore, Be It Resolved that the Township's 2009-2010 operating budget is hereby amended as provided in the attached spreadsheet dated March 26, 2010.

Seconded by John Baker.

Roll Call Vote: Baker – yes, Bartlett – yes, Hollingsworth – yes, Sandford – yes.

2010-2011 Budget: **Baker made a motion to adopt the resolution to adopt the West Traverse Township Budget for 2010-2011, Whereas a properly noticed public hearing on the draft budget for 2010-2011, dated March 24, 2010 has been conducted by the West Traverse Township Board at 7:00 p.m. on March 30, 2010, now**

Therefore, Be It Resolved by the West Traverse Township Board, that the draft budget dated March 24, 2010 be adopted for 2010-2011 with no changes.

Hollingsworth seconded the motion.

Roll Call Vote: Baker – yes, Hollingsworth – yes, Bartlett – yes, Sandford – yes.

2010 Millages: **Bartlett made a motion that be it resolved by the West Traverse Township Board, that the Property Tax Collection Administration Fee for 2010 be set at 0.60%. Hollingsworth seconded the motion.**

Roll Call Vote: Hollingsworth – yes, Baker – yes, Bartlett – yes, Sandford – yes.

Proposed: March 30, 2010

Approved: April 13, 2010

Bartlett made a motion to approve the Township millage for 2010-2011 that be it resolved by the West Traverse Township Board, that the Township millage for 2010-2011 be set at 1.4 mills, with 0.70 mills designated for the Township General Fund and 0.70 mills be designated for the Road Improvement Fund. Baker seconded the motion.

Roll Call Vote: Bartlett – yes, Hollingsworth – yes, Baker – yes, Sandford yes.

Baker made a motion to approve the Thorne Swift Nature Preserve millage for 2010-2011, be it resolved by the West Traverse Township Board that the Thorne Swift Nature Preserve millage for 2010-2011 be set at 0.20 mills. Bartlett seconded the motion.

Roll Call Vote: Hollingsworth – yes, Baker – yes, Bartlett – yes, Sandford yes.

Employment Contracts: **Sandford made a motion that the employment contracts for the Thorne Swift manager and the Planner/Zoner administrator be approved as presented. Baker seconded the motion.**

Roll Call Vote: Baker – yes, Bartlett – yes, Hollingsworth – yes, Sandford yes.

Invasive Phragmites Eradication Activity: Supervisor Sandford stated that the Township has the opportunity to participate in a program, through the DNRE, that will be assisted in some way by the Tip of the Mitt Watershed Council that could cover most of the cost of eradicating the phragmites for the first year. There was quite a bit of discussion as to how much the Township wants to be or should be involved with this project. This will be updated at the next Board meeting.

Petoskey Library Agreement: There has been no new news from the Petoskey Library at this time regarding a change in the requested per card fee of \$20.

NEW BUSINESS:

2010 Audit Services: **Hollingsworth made a motion to approve Richard Mahlmeister for the Township's auditing services for 2010 and to authorize Supervisor Sandford to make the arrangements. Bartlett seconded the motion.**

Vote: All yes.

MTA Spring Meeting: **Sandford made a motion to authorize any Board member, deputy and Randy Frykberg to attend the MTA Spring meeting on May 19, 2010 in St. Ignace. Hollingsworth seconded the motion.**

Vote: All yes.

Approval of Payables & Payroll: **Bartlett made a motion to approve the payables and payroll as presented. Hollingsworth seconded the motion.**

Vote: All yes.

Public Comments: Eve Lauer told the Board that the American Legion is still looking at relocating to West Traverse Township. The Legion wants to make sure that the Township Board is amenable to the liquor license moving to the new building. They were asked to present a formal letter asking for this opinion. Alford LaCount thanked the Board for letting him speak during the meeting.

Board Comments: Thanks to Supervisor Sandford for all his work on the budget.

Adjournment: **Baker made a motion to adjourn the meeting. Hollingsworth seconded the motion.**

Vote: All yes.

The meeting was adjourned at 9:25 p.m.

The next regularly scheduled meeting will be Tuesday, April 13, 2010 at 7:00 p.m.

Respectfully Submitted by:

Cynthia Fisher, Clerk

Transcribed by:
Susan Matsko
Township Secretary

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