

**WEST TRAVERSE TOWNSHIP
REGULAR BOARD MEETING
DECEMBER 14, 2010**

Supervisor Sandford called the meeting to order at 7:00 p.m.

Roll Call: Bartlett, Baker, Fisher, Hollingsworth, Sandford.

Visitors: Jerry Lauer, John Riggs, Larry Boerman, Alford LaCount, Sue Matsko.

Approve Agenda & Additional Items: No additional items.

Public Comments: None.

Approve Meeting Minutes: **Hollingsworth made a motion to approve the meeting minutes of November 9, 2010 as presented. Bartlett seconded the motion.**

Vote: 4 yes. Baker abstained.

Correspondence: Correspondence was reviewed.

Clerk's Report: Fisher reported that there will be one school election in May, 2011. **Sandford made a motion to approve Withey's extra work on the new entrance on the south side of the township hall which resulted in a charge of \$1,178.00, above the proposal that had been agreed upon. Hollingsworth seconded the motion.**
Vote: All yes.

Treasurer's Report: Hollingsworth reported that she renewed one CD at St. Francis and rolled over a CD at Northwestern Bank into a money market account. The winter tax statements were mailed out on November 27. Hollingsworth received the 425 agreement in the amount of \$30,657.70; \$13,412.00 of that was transferred to the road fund.

Planning Commission: The December meeting was cancelled. At the November meeting, they discussed the zoning fee schedule, wind energy ordinance, sign regulations.

Recreation/Thorne Swift Committee: HARBOR, INC. has re-submitted their application for the Safe Routes to School grant. The committee is working on establishing project costs for the Cook property and the Township 80 for the 2011 budget.

Supervisor Report: Sandford reported on 2011 road projects. The trees were taken down by the water reservoir. The Petoskey Library has stated that the per card fees currently charged to the Township will expire after July 1, 2012. At that time, they are proposing that the townships will have to pass a millage to support the library operations.

Proposed: December 14, 2010

Approved:

Employee Handbook: Sandford presented a draft of an Employee Handbook which will be discussed at the next meeting.

NEW BUSINESS

Consider Approval of METRO Act:

Bartlett made a motion to approve the Metro Act Right of Way Permit Extension for AT&T, dated November 5, 2010, which expires on December 31, 2010, for a three (3) year period ending December 31, 2013. Sandford seconded the motion.

Vote: All yes.

Consider Approval of Liquor License for Harbor Springs Vineyards & Winery L.L.C.:

Bartlett made a motion to support the Clerk signing the resolution to approve the request for a liquor license made by Harbor Springs Vineyards & Winery, L.L.C. and a new Small Wine Maker License at 5699 S. Lakeshore Dr. Baker seconded the motion.

Vote: All yes.

Sunday Morning Liquor Sales: No action was taken regarding Sunday morning liquor sales.

Acceptance of Tim Hayner Resignation from ZBA: **Hollingsworth made a motion to accept the resignation of Tim Hayner from the West Traverse Township Zoning Board of Appeals, effective November 19, 2010. Bartlett seconded the motion.**

Vote: All yes.

Consider Approval of 2011 Appointments: **Baker made a motion to approve the 2011 West Traverse Township Appointments as presented. Bartlett seconded the motion.**

Vote: All yes.

Consider Proposed Budget Schedule for 2011-2012: The schedule for the 2011-2012 budget process was reviewed.

Board of Review Training: No Board of Review members will be going to training this year.

Approval Payables and Payroll: **Hollingsworth made a motion to approve payables and payroll as presented. Bartlett seconded the motion.**

Vote: All yes.

Proposed: December 14, 2010

Approved:

Public Comments: Larry Boerman stated that he thinks the Township Board members are doing a great job.

Board Comments: Merry Christmas to all.

Adjournment: **Bartlett made a motion to adjourn the meeting. Hollingsworth seconded the motion.**

Vote: All yes.

The meeting was adjourned at 7:55 p.m.

The next regularly scheduled meeting will be January 11, 2011 at 7:00 p.m.

Respectfully Submitted by:

Cynthia Fisher, Clerk

Transcribed by:
Susan Matsko
Township Secretary

Proposed: December 14, 2010
Approved: