

**WEST TRAVERSE TOWNSHIP
REGULAR BOARD MEETING
APRIL 8, 2008**

Supervisor Sandford called the meeting to order at 7:00 p.m.

Present: Carpenter, DeCamp, Hollingsworth, Sandford, Fisher.

Visitors: Sandy Lauer, Jerry Lauer, Charlotte Corbett, Mary Kay Martin,
Jamie Martin, Judy Harvey, Carolyn Sandford, Sally Stebbins,
Alford LaCount, John Riggs, Eve Lauer, Susan Matsko.

Additional Items for the Agenda: Payroll processing policy revision under Unfinished Business, p.

Public Comments: None

Approval of Minutes: **Carpenter made a motion to approve the minutes of the March 25, 2008 meeting as presented. Hollingsworth seconded the motion.**

Vote: All yes.

Harbor Springs District Library Presentation: Judy Harvey represents a group of people who are interested in developing a public library in the Harbor Springs area. She stated that this group has been collecting data regarding establishing a new public library in Harbor Springs and they are talking to all the townships within the Harbor Springs district to try to solicit their support. There will be a meeting regarding this at the West Traverse Township hall on May 8, 2008 at 7:00 p.m.

Correspondence: Correspondence was reviewed.

UNFINISHED BUSINESS:

Thorne Swift Committee: Sally Stebbins, Thorne Swift Committee Chairperson, presented a list of projects that they were asking to be approved for the 2008-09 season. **DeCamp made a motion to approve the expenditures as laid out by the Thorne Swift Committee on the project list for 2008-2009. Fisher seconded the motion.**

**Roll Call Vote: Carpenter – yes, DeCamp – yes, Sandford – yes,
Hollingsworth – yes, Fisher –yes.**

Idylwilde Road Name Change: **DeCamp made a motion that therefore be it resolved that the West Traverse Township Board approves the change in name of the private road described in the attached letter from Ravina Avenue to Idylwilde Drive and directs Supervisor Sandford to send a copy of this resolution to the Emmet County House Numbering/GIS office. Fisher seconded the motion.**

Proposed: April 8, 2008

Approved: May 13, 2008

Roll Call Vote: Carpenter – yes, DeCamp – yes, Fisher – yes,
Hollingsworth – yes, Sandford – yes.

Clerk's Report: Fisher reported that there will be no Presidential Primary re-do.

Treasurer's Report: Hollingsworth received her final settlement from the County. She has opened more bank accounts in order to diversify Township funds.

Planning Commission Report: The Planning Commission held a public hearing on the proposed helicopter ordinance and then recommended sending it to the Board for their review. The revised Comprehensive Plan has been forwarded to the Township Board for their review and authorization to distribute it to the surrounding townships and City of Harbor Springs. The Comprehensive Plan review has been tabled until the May meeting.

Rental Report: Rent is paid. The house at 5516 Lake Street should be moved some time in May.

Road Projects: **Hollingsworth made a motion that Supervisor Sandford be authorized to arrange with the Emmet County Road Commission for up to two dust control applications, depending upon the conditions, in 2008 per the attached map, at an estimated cost of \$2,100 per application.**

DeCamp seconded the motion.

Roll Call Vote: Carpenter – yes, DeCamp – yes, Fisher – yes, Hollingsworth – yes, Sandford – yes.

DeCamp made a motion to approve Supervisor Sandford to spend up to \$3,500 on fog seal on Cemetery and Lightfoot Roads where needed due to poor seal coating.

Fisher seconded the motion.

Vote: All yes.

MTA Spring District Meeting: Board members stated their intention to attend the MTA spring district meeting.

Water System Update: The letter went out to all water customers regarding the rate increase.

Charter Communications Franchise Agreement: **DeCamp made a motion that therefore be it resolved that the West Traverse Township Board approves the Uniform Video Service Local Franchise Agreement with Charter Communications dated 11/4/07 and authorizes Supervisor Sandford to sign the agreement on behalf of West Traverse Township, subject to the letter of understanding that the**

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Township receives free cable service. Carpenter seconded the motion.

Roll Call Vote: Carpenter – yes, DeCamp – yes, Fisher – yes, Hollingsworth – yes, Sandford – yes.

Assessor Update: Two resumes have been received so far. An ad has been placed in the MTA classifieds on line.

LUCA Update: Census update has been done.

Snow Removal, Brush Cutting and the Tractor: It was agreed to place an ad to sell the Township tractor. Bids will be accepted.

Budget Amendments: **Fisher made a motion that therefore be it resolved that the Township's 2007/2008 operating budget is hereby amended by providing the additional appropriations listed in the attached spreadsheet from the respective fund balances of the fiduciary funds. Hollingsworth seconded the motion.**

Roll Call Vote: Carpenter – yes, DeCamp – yes, Fisher – yes, Hollingsworth – yes, Sandford – yes.

Board of Review Report: Board of Review went well and copies of all reports are being sent to the County and the State.

Payroll Processing Policy Revision: **Hollingsworth made a motion that be it resolved that the revision to the payroll processing policy adopted on March 25, 2008 be rescinded and that the payroll processing policy be returned to what it was previously, as adopted on January 9, 2007 with the exception that the salary monthly payday for the month of March only will be the last working day of March, instead of the 3rd day of the next month. Carpenter seconded the motion.**

Roll Call Vote: Carpenter – yes, DeCamp – yes, Fisher – yes, Hollingsworth – yes, Sandford – yes.

NEW BUSINESS:

Landscaping: **Fisher made a motion to approve spending up to \$500.00 for 2008 landscaping in the front of the Township hall. Hollingsworth seconded the motion.**

Vote: All yes.

Approval of Payables: **Hollingsworth made a motion to approve payables as presented. DeCamp seconded the motion.**

Vote: All yes.

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Public Comments: Alford LaCount had some comments regarding direct deposit of payroll and a sidewalk in the Township.

Board Comments: DeCamp thinks that sidewalks are great to have, but when people choose to live outside the city, they can't really expect to have sidewalks established in those areas.

Adjournment: **Hollingsworth made a motion to adjourn the meeting. DeCamp seconded the motion.**

Vote: All yes.

The meeting was adjourned at 9:06 p.m.

The next regularly scheduled Board meeting will be May 13, 2008 at 7:00 p.m.

Respectfully Submitted by:

Cynthia Fisher, Clerk

Transcribed by:
Susan Matsko
Township Secretary

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